

# BROADWAY PARISH COUNCIL

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## Minutes of the Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 7<sup>th</sup> October 2025 at 7.30pm

### 1121. Attendance and Apologies

Present: Cllrs Neate, Toms, Preece, Wilkins, Frayne and Jones; Mrs Larsson (Clerk);  
Unitary Cllr Osborne

Apologies: Cllr Champion

### 1122. Declarations of Interest / Dispensations: None.

### 1123. Minutes of the meeting held on 9<sup>th</sup> September 2025

RESOLVED to approve the minutes as a true record of the previous meeting.

### 1124. Planning Applications

a. New applications to consider: None.

b. Updates and Enforcement

- i. An objection to application 24/02475/OUT (Land at Pound Road, Horton TA19 9SA) has been submitted by CPRE. The council have an opportunity to discuss the application with a traffic consultant. Cllr Neate will undertake discussions.
- ii. Additional caravans are now noted at Folly Road which has been previously reported for unauthorised siting of a caravan. Clerk to follow up with enforcement with this additional information.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

### 1125. Finance & Audit

a. Financial statement to 30/9/25: The report with reconciliation to 30/9/25 was circulated in advance of the meeting. No queries were raised, and the reconciliation was verified by Cllr Toms.

b. Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 30/9/25 (restricted information under GDPR)	
Grass Cutting	£ 672.00
External audit fee	£ 252.00
Admin expenses (print, MS Office subscription)	£ 98.79
Metal bench refurbishments	£1020.00

c. External Audit 2024/25: The council noted conclusion of the external audit, with no matters raised. Relevant notices have been displayed.

### 1126. Updates and actions on the following areas:

- a. Village maintenance: Refurbishment of metal benches has been completed. Two benches by the pond will require replacement within the next 12-18 months and should be budgeted for in 26/27. The apple picking day was a success, although there are still lots available to be picked. Post to be put onto Facebook to encourage people to pick from the trees. Some trees were noted not seem in good health, Woodland Garden and Tree Services to be contacted to arrange inspection.
- b. Highways: Request to be made to Highways to attend and assess potholes and fall away along Church Street and drainage under Paulls Lane.
- c. Flooding: Drainage system has much better capacity following works at Suggs Lane.
- d. Rights of Way: Fingerpost on CH2/15 which has rotted and fallen has been reported.
- e. Play Park: The council will progress sourcing a replacement tree. Preference is a copper beech as previously discussed.
- f. Defibrillator: Checks completed, and monthly report submitted by Cllr Toms.

- g. Speed Indicator Device: The clerk has been in contact with a local training company regarding Chapter 8, there is potential for training to be developed specific to SIDs, but would need to be endorsed by Highways and would likely take considerable time to implement.
  - i. To consider additional SID location: To be revisited at a later date.
- h. Volunteering and Community Group Updates: The Eco Group has confirmed it will continue to look after the planted beds in the play park.
- i. Local Community and Parish Networks: A survey was circulated regarding effectiveness and feedback on community engagement of the LCN, which councillors can respond to if they have comments. Cllr Neate attended the latest Blackdown Hills Parish Network meeting – which covered highways works and planning.

**1127. Matters for report only:** None.

**1128. Items for the next meeting:**

- a. Review of Cambridge & Counties savings due to mature in November.
- b. Additional bin by the primary school/park.

Motions to be submitted to the Clerk in line with standing orders.

**1129. Date of next meetings:** Tuesday 4<sup>th</sup> November 2025, 7.30pm at the Village Hall.

**Exempt Business:** The Parish Council resolved that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**1130. Quotations:** No outstanding quotations to consider.

The Chair closed the meeting.

Signed .....Steve Neate, Chair.....

Date ...4<sup>th</sup> November 2025.....